



# Circle of Colleagues Overview

# Circle of Colleagues: What? Why?

A Circle of Colleagues is a **collaborating team of people with similar responsibilities** that shares, establishes, and implements best practices to fulfill their purpose and objectives.

Each “Circle of Colleagues” is made up of individuals with similar responsibilities, knowledge, skills, and passion. It seems fair to assume they face similar challenges and share similar needs.

## Past and current organizations using Circles of Colleagues:



## Circle of Colleagues: How?

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- **Value Capture** will serve as convener and facilitator. It will manage memberships, send invites, and share information from team members to the rest of the circle.
- **Team members** will:
  - Bring topics to explore and share their insights
  - Use the round table portion of the meeting to get wisdom from the circle
  - Suggest valuable resources (webinars, conferences, publications, etc.)

# Standing Agenda

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- 1. Overview and Introductions (15 sec per person) 5 min**
- 2. Past Month's Topic: Follow-up and Reflections 5 min**
- 3. Topic of the Month Discussion 30 min**
- 4. Peer-to-Peer Roundtable 10 min**
- 5. Housekeeping - Next Month's Topic, calendar, etc. 10 min**